



**CITY OF LODI
COUNCIL COMMUNICATION**

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AGENDA TITLE: Adopt Resolution Authorizing the Purchase of Software for the Public Works Fleet Services Division from Ron Turley Associates, Inc., of Phoenix, Arizona (\$14,535)

MEETING DATE: July 21, 2004

PREPARED BY: Public Works Director

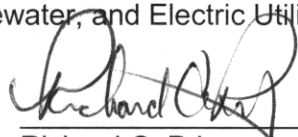
RECOMMENDED ACTION: That the City Council adopt a resolution authorizing the purchase of fleet management software for the Public Works Fleet Services Division from Ron Turley Associates, Inc., of Phoenix, Arizona.

BACKGROUND INFORMATION: The Fleet Services Division has utilized a fleet management software called EMS (Equipment Management System)/Fleet Anywhere since 1992. The software utilizes a DOS-based system that is no longer produced, or supported, by the company. While the company has changed ownership multiple times and gone through several generations of expensive upgrades, the City has avoided the cost to migrate to a new or updated system. Unfortunately, to stay with the same company, the cost to convert/upgrade would now be in excess of \$45,000.

As alternatives, the Fleet Division, along with input from the Information Systems Division, has evaluated both creating our own software platform in-house or buying another "packaged" system. By recommendation of the Information Systems Manager, we utilized an outside consultant (former ISD Manager Stan Helmle) to further explore both options. It is our mutual recommendation, and that of the consultant, that we purchase a packaged system that specializes in fleet administration.

After reviewing the various fleet software packages for features, capabilities, and cost, we recommend the purchase of the Ron Turley Associates, Inc., (RTA) Fleet Management System. The system will manage vehicles, fueling, work orders, tires, parts, and bar coding. It includes technical support, upgrades and enhancements, user group membership for the first year, a system training class for two staff, and installation guides/users manuals, network license, barcode readers, data conversion, and electronic fuel interface to work with the City's existing fuel systems. The total package cost is \$14,535. In addition, the annual support/maintenance costs (after the first year) are only 10% of the purchase price, less than most software support fees, and significantly below what we currently pay.

FUNDING: Pending approval of 04/05 budget, funding is from the Fleet Maintenance operating budget (General Fund), approximately half of which is recouped through cost of service allocations to Transit, Water, Wastewater, and Electric Utility.


Richard C. Prima, Jr.
Public Works Director

Prepared by Dennis J. Callahan, Fleet and Facilities Manager
RCP/DJC/njl
cc: Fleet Services Supervisor
Transportation Manager

Information Systems Manager
Electric Utility Director

APPROVED:


H. Dixon Flynn, City Manager

RESOLUTION NO. 2004-142

A RESOLUTION OF THE LODI CITY COUNCIL
AUTHORIZING PURCHASE OF SOFTWARE FOR THE
PUBLIC WORKS FLEET SERVICES DIVISION

WHEREAS, Lodi Municipal Code §3.20.070 authorizes dispensing with bids for purchases of supplies, services, or equipment when it is in the best interest of the City to do so; and

WHEREAS, the Fleet Services Division has utilized fleet management software called Equipment Management System since 1992. The software utilizes a DOS-based system that is no longer produced, or supported, by the company; and

WHEREAS, seeking alternatives, the Fleet Division, along with input from the Information Systems Division, has evaluated both creating our own software platform in-house or buying another "packaged" system. By recommendation of the Information Systems Manager, we utilized an outside consultant (former ISD Manager Stan Helmle) to further explore both options. It is our mutual recommendation, and that of the consultant, that we purchase a packaged system that specializes in fleet administration; and

WHEREAS, after reviewing the various fleet software packages for features, capabilities, and cost, we recommend the purchase of the Ron Turley Associates, Inc., (RTA) Fleet Management System. The system will manage vehicles, fueling, work orders, tires, parts, and bar coding. It includes technical support, upgrades and enhancements, user group membership for the first year, a system training class for two staff, and installation guides/users manuals, network license, barcode readers, data conversion, and electronic fuel interface to work with the City's existing fuel systems. The total package cost is \$14,535. In addition, the annual support/maintenance costs (after the first year) are only 10% of the purchase price, less than most software support fees, and significantly below what we currently pay.

WHEREAS, staff recommends that the City Council authorize the purchase of Fleet Management Software for the Public Works Fleet Services Division from Ron Turley Associates, Inc., of Phoenix, Arizona, in the amount of \$14,535.

NOW, THEREFORE, BE IT RESOLVED that the Lodi City Council does hereby approve the purchase of Fleet Management Software for the Public Works Fleet Services Division from Ron Turley Associates, Inc., of Phoenix, Arizona, in the amount of \$14,535.

Dated: July 21, 2004

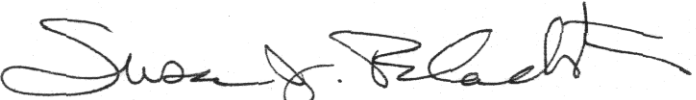
I hereby certify that Resolution No. 2004-142 was passed and adopted by the Lodi City Council in a regular meeting held July 21, 2004, by the following vote:

AYES: COUNCIL MEMBERS – Beckman, Hitchcock, Land, and Mayor Hansen

NOES: COUNCIL MEMBERS – None

ABSENT: COUNCIL MEMBERS – Howard

ABSTAIN: COUNCIL MEMBERS – None


SUSAN J. BLACKSTON
City Clerk